

Presentation – Guidelines and Rubric Template

DATE OF PRESENTATION _____ (Everyone should be ready for _____)

General Information:

This presentation must be between 5 and 6 minutes. Be sure to practice ahead of time. You will be stopped at 7 minutes if you speak too long. You pick the topic, but it must be about your academic major. You should make a script but try not to read from your scrip only. Instead, speak to your classmates: teach them.

Presentation goals:

- Connect with your audience (engage your audience)
- Effective Opening
 - Do you communicate the crucial information as discussed in class?
 - Do you either give a problem to consider
 - Some amazing fact
 - Story or personal experience
 - Do you relate your topic to yourself?
 - Speak with confidence and **make eye contact** with the audience
- Signposting
 - Do you use transition words to signal changing topics?
- Use your time wisely
- Visuals aid your presentation (visuals do not distract from your message)

Content goals:

- Clearly say what your topic is and then make a claim
- Support your claim with evidence (logic and or facts).
- Remind your audience why you think you claim is correct and thank them.
- Be prepared to answer questions after your presentation.

Audience goals:

- As audience members, you will have to rate each presenter.
 - You will need to locate their thesis statement
 - You will need to locate their best supporting argument
 - You will need to write down a question for each presenter.
 - Did you understand the presentation?

